

Request for Service PITO EMR Solution Use by Non-PITO Physician

Use of Form

The Ministry recognizes that there are existing situations where PITO-registered physician and a physician that is not registered with PITO share data and it would not be feasible to force them to do otherwise. Specifically the Ministry acknowledges the need for registered physicians to share data with non-registered physicians with whom they share patients and/or clinic staff.

This form should be used to collect information about a specific case where a non-registered physician is requesting access to the PITO EMR solution of a registered physician. The information gathered on this form will allow the Ministry to assess whether or not the specific physician's case falls within the Ministry's policy for sharing access to the PITO EMR solution, including the Private Physician Network (PPN).

The form should be filled out by the PITO LRM for the PITO-registered physician, in conjunction with staff at the clinic. The completed form should then be submitted to the Ministry through hlth.PPNadmin@gov.bc.ca

Name of Practice:	
Address:	
PITO Physician Name(s):	
Non-PITO Physician Name(s):	
PITO #:	
Prepared by (LRM):	
Dated:	

1. Do the PITO-physician and the non-PITO physician share patients (this can include providing vacation coverage)?
2. Do the PITO-physician and the non-PITO physician share office staff (E.g. MOA, Billing Clerk)?
3. Describe the current situation including :
<ul style="list-style-type: none"> ○ What Systems are in use (paper based and/or electronic, vendor names, local server vs. ASP) ○ What staff are shared by the physicians and what is their role in the practice(s)? ○ What data do the physicians currently share (i.e. both need access to) ○ If they share data on an electronic system, is the data in the same database instance? ○ Under what circumstances does patient data or other clinical/billing data need to be see by both PITO and non-PITO physicians ○ What is current network in place and how is used by both physicians ○ Does the non-PITO physician (and staff) have a computer and if so what do they use it for? ○ Does the non-PITO physician currently have remote access from home?
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4. What EMR Solution will the PITO-registered physician be implementing? Is there are a target go live date for the selected solution?
5. What tasks/functions will the non-PITO physician perform on behalf of the PITO-physician once the EMR Solution is implemented?
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6. What tasks/functions will the non-PITO physician's MOA perform on behalf of the PITO-physician once the EMR Solution is implemented?
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7. List any other special details about this particular situation with respect to how the PITO and non-PITO physicians support each other and the tools they use.
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Note: If this request is approved the PITO-physician will be responsible for any/all activity with respect to the non-PITO physician using the EMR Solution, including the use of the PPN. This includes ensuring the Privacy and Security Policies described in “*PITO Policies*¹” are adhered to by non-PITO physicians accessing PITO funded solutions.

¹ Located at <http://pito.bc.ca/Documents/default.htm>